



REPUBLIC OF NAMIBIA

MINISTRY OF FINANCE

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OFFICE OF THE MINISTER

Head Office,

Fax: (00 264 61)

PROCUREMENT POLICY UNIT

Moltke Street,

Private Bag 13295,

Enquiries: **Mr. P. Husselmann (2913)**

Windhoek,

NAMIBIA

Our Ref.:

Your Ref.:

20 September 2018

TO: HON. MINISTERS
HON. GOVERNORS
YOUR WORSHIP THE MAYORS
CHAIRPERSONS OF BOARDS
ALL ACCOUNTING OFFICERS

Attention: All Accounting Officers

ANNUAL PROCUREMENT PLANS 2018/19

The above subject matter has reference.

All accounting Officers are hereby requested once again to submit their procurement plans for the 2018/19 financial year on or before 28 September 2018 in accordance with Section 25(4) of the Public Procurement Act, 2015.

The Public Procurement Guidelines require the submission of Quarterly reports and thus you are requested to submit those reports for the first two quarters ending 30 September 2018 at the same time.

Please be so kind and send the information to the following:

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Julia Itana julia.itana@mof.gov.na

Emilia Michael emilia.michael@mof.gov.na

Yours faithfully



CALLE SCHLETTWEIN, MP
MINISTER