



REPUBLIC OF NAMIBIA

## MINISTRY OF FINANCE

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**Mr. Hamukoto (2463)**  
Enquiries: .....

Our Ref.: .....

**OFFICE OF THE MINISTER**

**PROCUREMENT POLICY UNIT**

Your Ref.: .....

Head Office,

Moltke Street,

Private Bag 13295,

**Windhoek,**

**NAMIBIA**

**26 MAY 2017**

**TO ALL:** HON MINISTERS  
YOUR WORSHIP THE MAYORS  
CHAIRPERSONS OF BOARDS  
CHAIRPERSONS OF REGIONAL COUNCILS

***ATT: ALL ACCOUNTING OFFICERS***

**SUBJECT: APPROVAL OF TRAINING CURRICULUM ON PUBLIC PROCUREMENT IN TERMS OF SECTION 7(F)(G) OF THE PUBLIC PROCUREMENT ACT, 2015.**

The above cited subject matter bears reference.

Section 7(f)(g) of the Public Procurement Act, 2015 states:

*"Functions of Policy unit –*

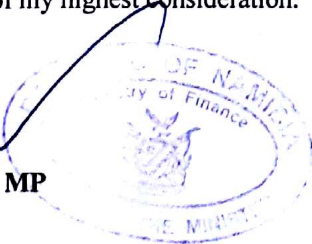
*(f) to prepare and conduct training programmes and approve training curriculum on public procurement as proposed by training institutions for staff members, contractors and suppliers concerning procurement; and  
(g) to set mandatory training standards, capacity building and competence levels, certification requirements and professional development paths for procurement practitioners in Namibia with the consent of the Minister;"*

Pursuant to the above, the Procurement Policy Unit is hereby informs you that approval of training curriculum on public procurement to Public Entities can only be granted by the Procurement Policy Unit. In that view, documentary evidence must be presented before the training institution can be engaged by your respective Public Entity.

Please accept the assurance of my highest consideration.

**Yours faithfully**

**CALLE SCHLETTWEIN, MP**  
**MINISTER**



All official correspondence must be addressed to the Permanent Secretary.